



JOB APPLICATION COVER PAGE

Full Name **Preferred First Name**

Email **Phone**

Address **City, State, Zip**

Job You Are Applying For

Application Checklist:

- Application Cover Page (this form)
- Resume
- Cover Letter
- Transcript (if you graduated within the past five years)

Application Instructions:

Please complete this cover page and email it with the required attachments to Sarah Louise Smith at SLSmith@impactamerica.com. Your cover letter should be 1-2 pages that speaks to your skills and experience as they relate to the position you are applying for and what your goals would be in this position. Beyond those prompts, you may use the cover letter to convey anything else you think would be helpful for us to know as we consider your application. You need only include a transcript if you have graduated (from undergraduate or graduate school) within the past five years, and an unofficial transcript is acceptable.

Questions? Email Sarah Louise Smith at SLSmith@impactamerica.com.